The Shropshire and Mid Wales Fertility Centre

IMPORTANT NOTICE

The Human Fertilisation & Embryology Authority has recently issued the following statement:

Centres have an obligation to take all reasonable steps to ensure the valid identity of all persons accepted for treatment, including partners who might not often be seen in the Centre during treatment. This is expected to include the examination of photographic identification evidence such as photo card driving licenses or passports. Centres are expected to document this evidence in the patient records.

To avoid the possibility of misrepresentation or mistake (eg where patients present for treatment with new partners) centres are expected to check the identities of patients against identifying information held in the patient's file

We have decided that the method we shall use to comply with these regulations will require all patients undergoing <u>all</u> treatments to provide a passport size photo of both partners which will be kept in the case notes. These should be supplied in person to a member of the nursing staff together with a passport or photo card driving license for verification.

Please note that this needs to be done before your first treatment cycle

Authorisation	18.02.201	Review	18.02.201	Version	6	Document	A31C(a)
date	5	date	8	number		number	
Author	CS	Number	1	Location	IS09000\QUALITY\ALLAPPEND		
		of pages			IX\CLINICAL		